



SUMMARY OF THE MINUTES SAN JUAN COUNTY FIRE DISTRICT 3

Tuesday, December 10, 2024 – Fire Department Training Room
Fire Station #31 at 1011 Mullis Street in Friday Harbor

CALL TO ORDER

Chair Colley called the Fire Commission meeting for SJC Fire District 3 to order at 3:00 p.m.

ROLL CALL

Commissioners Present: Dwight Colley (Chair), Warren Appleton (Vice-Chair) and Alexa Rust (Member).

Staff: Chief Noel Monin, Executive Staff Robin Garcia and Board Secretary Amy Taylor.

Others: Interested members of the public.

CITIZEN COMMENTS / CORRESPONDENCE

Anita Thornbush, League of Women's Voters, was welcomed to the meeting.

No correspondence was received for December.

AGENDA

No changes were requested for the Agenda.

Minutes. Moved by Colley, seconded by Appleton, to approve the minutes of November 12, 2024. Motion passed 3-0.

Bills and Payroll. Moved by Appleton, seconded by Rust, to approve the payment of bills and payroll as published. Motion passed 3-0. The Commission discussed line items of interest.

UNFINISHED BUSINESS

No unfinished business was scheduled.

NEW BUSINESS

No new business was scheduled.

STAFF REPORT(S)

Chief Monin reviewed the monthly financial report, including general fund revenues, expenses, ending cash balances and anticipated revenues. Chief Monin noted that the District is on target for ending year cash balances. Chief Monin noted that the Confidence Foundation Grant will likely be reduced or denied because of the approved levy. Other Grants are anticipated for improving apparatus.

Chief Monin reviewed the monthly operations report describing staffing, training, volunteer recognition, mutual aid agreements, business updates and general current events for the District. Highlights included the status of the

42 relocation of the Fire Boat to Jensen's Shipyard, Type III Federal Excess person property assignment, recruit
43 academy, and updates for the Stuart West Station and Stuart East Station.

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45 Chief Monin reviewed monthly administrative reports including interlocal agreements, business updates and other
46 executive matters. Highlights included the listing of year end award recipients and appreciation dinner; recent
47 passing of former Commissioner John Jensen and other family members of staff; temporary use of Station 33 by
48 the Homeowners Association for a water filtration trial; replacement of the damaged roof and concept of moving
49 Station 35; and extension of certain agreements to allow coverage during renegotiation.

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51 **FUTURE AGENDA ITEMS & ANNOUNCEMENTS**
52 Commissioner Appleton jested that a meeting should be held on the Fire Boat.

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54 Commissioners and staff listed upcoming absences.

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56 **CITIZEN COMMENTS**
57 No citizen comments were given.

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59 **ADJOURNMENT**
60 Moved by Appleton, seconded by Rust, to adjourn the meeting 3:36 p.m. Motion passed 3-0.

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Dwight Colley, Chair
SJC Fire District 3 Commission


Respectfully submitted by:
Amy Taylor, Board Secretary
Date Approved: January 14, 2025